



## **2018 SUMMER PROGRAM REGISTRATION – KEY DATES**

As enrolled Spare Time families, you have first priority on your selection of weeks for the summer program at General Wolfe school.

**In an effort to increase the sustainability of our operations and to reduce our environmental footprint, please go to [www.sparetimesociety.org/summer-program](http://www.sparetimesociety.org/summer-program) to view the summer calendar and brochure, and to download the “2018 Summer Program Registration Forms” that can be filled out , and returned to the centre.**

**Submit the summer registration forms and payment by May 23rd** to secure your spot, otherwise we will not be able to guarantee space.

On May 24th, registration will be open to the community.

Thank you

Child's Full Name: \_\_\_\_\_ Birth Date : \_\_\_\_\_ DD/MM/YYYY Going into Grade: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Primary Phone No.: \_\_\_\_\_ Parent E-mail address: \_\_\_\_\_

Please print clearly



## 2018 SUMMER PROGRAM REGISTRATION

To register for the summer program, download the summer program registration form [www.sparetimesociety.org/summer-program](http://www.sparetimesociety.org/summer-program) and submit the following forms in person, along with payment, as soon as possible to secure your space:

- Summer Program Registration Form
- Summer Program Expectations and Contract
- Photo Consent Form
- Sunscreen Consent Form
- Payment - Cheque made **payable to Spare Time Clubhouse and /or subsidy authorizations**

Please complete a separate registration package for each child.

*PAYMENT IS REQUIRED TO SECURE YOUR SPACE. PLEASE DATE THE CHEQUE(S) FOR JULY 1, AUGUST 1, OR DATE OF REGISTRATION.*

**Summer program hours:** 7:30 am – 6:00 pm | **Weekly program fee:** \$251.00 per week, \$202.00 per holiday week, (no daily rates) and includes all field trip and activity fees, lunches and snacks. *Please note shorter weeks are prorated.*

**Withdrawal Policy:** Once your space is confirmed, no changes are allowed. No refunds or credits will be given unless we are able to fill your spot, in which case you will receive a full refund less a \$30.00 administrative charge. There will be no refunds or credits for days not attended.

SESSION #	DATES	ATTENDING - Yes/No	COST OF SESSION	TOTAL
1	July 3 - July 6*		\$202.00	
2	July - July 13		\$251.00	
3	July 16 - July 20		\$251.00	
4	July 23 - July 27		\$251.00	
5	July 30 - August 3		\$251.00	
6	August 7 - August 10*		\$202.00	
7	August 13 - August 17		\$251.00	
8	August 20 - August 24		\$251.00	
9	August 27 - August 31*	Closed For Maintenance		N/A

\*We will be closed July 2, August 6 and August 27 - August 31st

**Total Cost:**

**Subsidy+:**

**Parent Portion:**

**Outstanding:**

+For subsidized families, please attach your authorization and a cheque for the difference. If you require an alternative payment schedule, please see the centre supervisor.

Registering a child with Allergies? Yes/No \_\_\_\_\_  
 If yes, please fill out our **care plan form**.

Registering a child with extra support needs (please circle)? Yes / No \_\_\_\_\_  
 If yes, please specify what care is needed so that we may make appropriate arrangements:

\_\_\_\_\_

Child's Full Name \_\_\_\_\_

Child's Age: \_\_\_\_\_

Going into Grade: \_\_\_\_\_



## **2018 SUMMER PROGRAM EXPECTATIONS & CONTRACT**

### **Expectations:**

- Please walk your child into the centre every morning.
- **If your child will be late or absent, please call the centre before 10:00 am.**
- We are not responsible for children arriving after 10:00 am at the centre.
- On any given day, children may be away from the centre until 5:00 pm.
- If you intend to pick your child up early, please notify the centre in advance.
- Do not let your child bring money (unless specified by the program), or anything that might be lost or broken.

**Swimming level of my child:** \_\_\_\_\_

### **Contract Details:**

**Registration will only be confirmed by payment/subsidy authorization.**

**NO REGISTRATION WILL BE CONFIRMED IF THERE IS AN OUTSTANDING ACCOUNT.**

I have read the Summer Program Registration form and the Summer Program Field Trip letter enclosed in this package and give my child permission to participate in the exciting summer program adventures. I understand that payment must be given in advance and there are **NO REFUNDS OR CREDITS FOR CANCELLATIONS, unless Spare Time is able to fill my child's spot in which case I will receive a full refund less a \$30.00 administrative charge. I will receive no refunds or credits for days my child did not attended.**

I have read and understand the summer program contract and letter and accept all terms.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY. To be completed by supervisor**

DATE: \_\_\_\_\_

The following weeks are confirmed for (childs full name) \_\_\_\_\_

SESSION NUMBER	1	2	3	4	5	6	7	8

**Junior:** \_\_\_\_\_ **Leader:** \_\_\_\_\_

**Payment:** Cheques Total: \_\_\_\_\_ Subsidy Authorization# \_\_\_\_\_

Registration Documents : \_\_\_\_\_ On File \_\_\_\_\_

Emergency Cards : \_\_\_\_\_ On File \_\_\_\_\_

Child's Name \_\_\_\_\_



## SUMMER FIELD TRIPS

Dear Parents:

As summer is fast approaching, we would like to provide you with a list of possible summer field trips. Due to liability insurance, we must have permission for your child to attend these trips. Field trips are taken in our 15 passenger Variety Club Vans, 19 and 21 passenger bus, 46 passenger school bus and city buses. The following list of **possible** trips is for Leaders and Juniors. Please cross out any of the trips you would **NOT** like your child to attend and sign this form and the parent contract. Daily trips are posted at the centre, please check the board daily.

Ambleside Park	Grimson Park	Playland
Dragon Boating	Hillcrest Park	Prince Edward Park
Blue Mountain Park	Jericho Beach	Queens Park
Bobolink Park	Kits Beach	Pirate Adventures
Sea to Sky	Kidtopolis	Riley Park
Cambie Water Park	Lynn Canyon	Deep Cove
Castle Fun Park	Museum of Flight	South Arm Pool
Community Bike Trips	Marpole Community Centre	UBC Pool
Cultus Lake Water Slides	Mt. Pleasant Park	Stanley Park
Deep Cove	Mt. Seymour	Steveston Water Park
Douglas Park	New Brighton Pool	Tatlow Park
Southland Farms	Terra Nova Park	Maan Farms
Granville Island	Pacific Spirit Park	Wild Play
Honeybee Centre	Great Escape	Apex

Spare Time will maintain legal ratios and provide the most careful supervision possible at all times. If you have any further questions or comments, please do not hesitate to see your centre supervisor.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## **PHOTO CONSENT FORM 2018**

Every year near the end of the summer program we prepare and present a slideshow highlighting the fun and exciting activities the children have participated in. It will be presented and distributed to all parents at the centre. The images may also be used for various marketing initiatives to promote Spare Time Child Care Society.

By signing below, you have read, understand and agree to our request.

I, \_\_\_\_\_, give my child, \_\_\_\_\_, permission to have his/her picture taken and be used for the Summer Slide Show 2018 and other marketing initiatives to promote Spare Time Child Care Society.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## **SUNSCREEN CONSENT FORM 2018**

We try our best to keep the children Sun Safe by increasing awareness and reinforcing healthy sun safe behaviour among children and staff, as well as following recommended best practices that include:

- Encouraging the children to wear their hats outside
- Playing in the shade
- Covering up
- Using broad spectrum sunscreen that is 30 spf or higher.

We keep sunscreen at the centres to ensure that it is being applied as recommended. We follow the Canadian Cancer Foundations tips on choosing sunscreen products that are available and safe for children.

[Health Canada](#) regulates the safety, effectiveness, and quality of sunscreens in Canada. Sunscreen products are classified as drugs and must meet the requirements in Canada's [Food and Drugs Act](#) before they may be imported, advertised, or sold in this country.

Because of this regulation by Health Canada, we require your permission to provide sunscreen to your child.

I understand that Spare Time will administer Sun Screen kept at the centre to my child \_\_\_\_\_  
(Parent Signature)

I will send sunscreen with my child and I understand that Spare Time will encourage my child to reapply the sunscreen as necessary \_\_\_\_\_.  
(Parent Signature)